FEBRUARY 20, 1937 NUMBER 314

THE UNIVERSITY OF NORTH CAROLINA RECORD

THE SCHOOL OF LIBRARY SCIENCE

Announcement of the

SUMMER SESSION
1937

First Term: June 10th--July 21st
Second Term: July 22nd--August 28th

THE UNIVERSITY OF NORTH CAROLINA PRESS
ISSUED 12 TIMES A YEAR AS FOLLOWS: 4 NUMBERS IN FEBRUARY, 3 NUMBERS IN MARCH, 3 NUMBERS IN APRIL, 1 NUMBER EACH IN JUNE AND OCTOBER
ENTERED AS SECOND-CLASS MATTER AT THE POSTOFFICE AT
CHAPEL HILL, N. C.
UNDER THE ACT OF AUGUST 24, 1912

OFFICERS OF ADMINISTRATION

Frank Porter Graham, M.A., LL.D., D.C.L., D.Litt., *President.*

Robert Burton House, A.M., *Dean of Administration.*

Edgar W. Knight, Ph.D., *Director of the Summer Sessions and Professor of Education.*

Robert Bingham Downs, M.S., *Chairman, Administrative Board, Division of Library and Library School.*

Susan Grey Akers, Ph.D., *Director of the School of Library Science and Professor of Library Science.*

Evelyn Day Mullen, A.B., A.B. in L.S., *Reviser-Secretary.*

OFFICERS OF INSTRUCTION

Susan Grey Akers, Ph.D. ..... Second Term
Director of the School of Library Science
and Professor of Library Science

Nora Beust, A.M. ..... First Term
Associate Professor of Library Science

Robert Bingham Downs, M.S. ..... First Term
Librarian and Professor of Library Science

Lucille Kelling, A.B., B.L.S. ..... First Term
Assistant Professor of Library Science

Rosemary Earnshaw Livsey ..... Second Term
Librarian, Teachers and Children's Department
Public Library, Los Angeles, California

Mrs. Catharine J. Pierce, M.S. ..... Second Term
Reference Librarian, Swarthmore College Library,
Swarthmore, Pennsylvania

Elizabeth H. Thompson, A.B., B.L.S. ..... First Term
Head, Catalog Department, University Library

Notice of change: instead of Mrs. Pierce

Ethel Marion Fair, A.M. ..... Second Term.
Director, Library School,
New Jersey College for Women,
New Brunswick, New Jersey.

CALENDAR

First Term

June 10, *Thursday*—Registration Day. (Extra fee for late registration after today.)

June 11, *Friday*—Instruction begins in all departments at 8:00. (Those registering today—or tomorrow—will be required to pay an extra fee of $2.50 for late registration.)

June 12, *Saturday*—Regular classes in all departments.

June 14, *Monday*—Those registering today or Tuesday will be required to pay an extra fee of $5.00 for late registration.

June 15, *Tuesday*—Registration for credit will not be permitted after 5:00 o'clock today, except by executive permission.

July 20-21, *Tuesday and Wednesday*—Examinations.

Second Term

July 22, *Thursday*—Registration of new students. (Extra fee for late registration after today.)

July 23, *Friday*—Instruction begins in all departments at 8:00. (Those registering today—or tomorrow—will be required to pay an extra fee of $2.50 for late registration.)

July 24, *Saturday*—Regular classes in all departments.

July 26, *Monday*—Those registering today—or Tuesday—will be required to pay an extra fee of $5.00 for late registration.

July 27, *Tuesday*—Registration for credit will not be permitted after 5:00 o'clock today, except by executive permission.

July 31, *Saturday*—Masters' theses may not be submitted after this date.

August 7, *Saturday*—Regular classes in all departments. Written examinations for the Masters' degree may not be taken after this date.

August 21, *Saturday*—Regular classes in all departments.

August 26, *Thursday*—Class instruction ends at 6:00.

August 27-28, *Friday and Saturday*—Final examinations.

THE SCHOOL OF LIBRARY SCIENCE

Summer Session

The School of Library Science offers, in consecutive summers, its regular one-year curriculum. The session will be for two terms of six weeks each, beginning Thursday, June 10th, and Thursday, July 22nd, respectively.

These summer session courses are offered especially with a view to enabling school librarians and teacher-librarians to secure a full year's curriculum in library science. Special consideration is given to the application of these fundamental courses to school libraries.

The courses offered are equivalent to those in the regular session and give credit and lead to degrees, subject to the regular admission and curriculum requirements of the School of Library Science. It will be possible to begin the work the first term of any summer session.

It is recommended that students plan to come for both terms. This makes it possible to complete the work in three summer sessions. In all cases it must be completed within five summers.

The School of Library Science is accredited by the American Library Association and is approved by the Association of Colleges and Secondary Schools of the Southern States.

Admission Requirements

The principal requirement for admission is a bachelor's degree from an accredited college or university, with the exception that students of senior standing in this institution will be admitted to the curriculum for public librarians or school librarians.

Mature persons who cannot qualify for admission to the regular curriculum and are not interested in completing the work for the degree but who could take certain courses with profit, will be admitted as special students. (Such students should consult the General Summer Session Catalog for courses in other subjects.)

A reading knowledge of French and German is essential to satisfactory work in college and university libraries and very desirable in other types of libraries. It is strongly urged, therefore, that applicants acquire such a reading knowledge before admission to the School.

Students must show reasonable ability in typewriting before admission to the School. A test in typewriting ability will be held early in the Summer Session.

Those over thirty-five years of age are advised not to apply for admission to the School unless they have been continuously engaged in library work or some similar pursuit.

Because of the special nature of many phases of library work, it is recommended that before beginning the course applicants familiarize themselves with library routines and terms, either through practice in a near-by library or by reading.

Applicants must show evidences of ability to do library work and must have had a well-balanced selection of courses leading to the required bachelor's degree.

It is recommended that applicants interview a member of the faculty of the School before admission.

Amount of equipment and size of faculty necessarily *limit the enrollment.* The class will be chosen on a basis of individual promise of success and previous high scholarship standing.

Description of Courses

A Summer Session course meets five hours a week, and if continued for both terms is equivalent to three and one-third semester hours (five quarter hours); if taken for one term only, such a course is equivalent to one and two-thirds semester hours (two and one-half quarter hours). (For certificate credit in North Carolina, the course for one term carries credit for two semester hours; the course for both terms, four semester hours.)

"a" and "b" designate the first and second half of a course respectively, "a" therefore, is necessarily a prerequisite for "b" and is given the first term; "b", the second term.

The second half of courses s101ab, Cataloging and Classification; s111ab, Reference and Bibliography; and s121ab, Principles of Book Selection, offered in the 1936 Summer Session *will not be offered* again until the Summer Session of 1938. Students who have not completed these courses may, however, take courses: s123ab, s142ab, s151ab, s152, and s153 in the 1937 Summer Session. It will be necessary to come for the first term or both since all courses except s153 begin the first term.

No courses begin the second term, therefore, new students should plan to come for the first term or preferably for both terms.

A full program for students just entering the School who wish to complete the work for the degree consists of s142ab, Administration of Libraries; s151ab, History of Books and Libraries *or* s123ab, Book Selection for Children's Libraries; and s152, The Care and Use of Library Materials; s153, Library Work with Children.

In subsequent summers these courses will be repeated and there will be beginning courses in Cataloging and Classification, in Reference and Bibliography, and in Principles of Book Selection.

s102ab. CATALOGING AND CLASSIFICATION. Credit, 2½ or 5 quarter hours.

First term: Miss Thompson. Second term: Professor Akers. Hour: 9:00 daily. Laboratory, 3:00-4:30 four times a week.

This course deals with the actual cataloging and classification of books for libraries of different sizes, types, and clienteles. The objectives are (1) to teach the student to classify and assign subject headings, using the classification system and sources for subject headings best adapted to the needs of his chosen community; (2) to teach the student to make and maintain a catalog and other essential cataloging records for a given community; and (3) to teach the student (a) the distinction between professional and clerical duties, (b) the character traits needful for success, (c) the necessary attention to essential detail, and (d) methods of work, in order to facilitate his transition from the work of the classroom to that of the library. Lectures, problems, projects, laboratory work and discussions.

Prerequisite: s101ab, Cataloging and Classification.

s112ab. REFERENCE AND BIBLIOGRAPHY. Credit, 2½ or 5 quarter hours.

First term: Professor Kelling. Second term: Mrs. Pierce. Hour: 8:00 daily.

This course deals with the selection and use of basic bibliographical and reference books, and public documents. Lectures on various classes of bibliographic materials and practical quastions involving their use are followed by individual problems and conferences. Mudge, *Guide to Reference Books,* c1936, is used as a text.

Prerequisite: s111ab, Reference and Bibliography.

s122ab. BOOK SELECTION FOR HIGH SCHOOL LIBRARIES. Credit, 2½ or 5 quarter hours.

First term: Professor Beust. Second term: Miss Livsey. Hour: 10:00 daily.

A survey of adolescent literature and a study of the reading interests of the adolescent; particularly during the high school years. A critical study of standard and classic books for the adolescent, and of reference books for this age group. Criteria for selecting books for adolescents with various reading backgrounds.

Prerequisite: s121ab, Principles of Book Selection.

s123ab. BOOK SELECTION FOR CHILDREN'S LIBRARIES. Credit, 2½ or 5 quarter hours.

First term: Professor Beust. Second term: Miss Livsey. Hour: 8:00 daily.

In general, the aim of the course is to acquaint the students with children's reading in order that they may understand the varying appeals that books make to children and thus learn to select books with consideration for the different age groups and differing backgrounds of children. The importance of literature made by children, children's literary tradition, classics, modern and traditional fairy tales, poetry, nursery rhymes, fables and beast tales, myths, epics and sagas, romances, ballads, subject-matter books, illustrated books, books for story-telling, and the history of children's literature are indicated. Practice in the writing of book notes, oral reports, discussions, and lectures.

s124ab. BOOK SELECTION FOR COLLEGE LIBRARIES. Credit, 2½ or 5 quarter hours.

Second term: Miss Livsey. Hour: 11:00-1:00 daily.

The principles and practices of college and university library book selection are studied in conjunction with bibliographies and other library materials. Problems in selection and reading interest.

Prerequisite: s121ab, Principles of Book Selection.

s141ab. ADMINISTRATION OF LIBRARIES. Credit, 2½ or 5 quarter hours.

First term: Professor Kelling. Second term: Mrs. Pierce. Hour: 10:00 daily.

A study of the functions of public, school, and college libraries; the elements of library organization and administration and the variations necessary to special types of service; the library in the community; the interrelation of work as exemplified by the departments of a large library; finance, personnel, equipment, and buildings; and general book-buying policy. Special projects, reports, and discussions.

For students who have completed three terms' work in library science.

s142ab. ADMINISTRATION OF LIBRARIES. Credit, 2½ or 5 quarter hours.

First term: Professor Kelling. Second term: Mrs. Pierce. Hour: 9:00 daily.

Content same as s141ab. Lectures, problems, and reports.

For students who have nct had previous work in library science and for special students.

s151ab. HISTORY OF BOOKS AND LIBRARIES. Credit, 2½ or 5 quarter hours.

First term: Professor Downs. Hour: 11:00-1:00 daily.

A survey of the care of books to the present: ancient and medieval libraries; modern library systems, with emphasis on those in England and the United States; important library personalities. The development of written records from prehistoric times to the present day: the forerunners of modern books; the manuscript book; Oriental and European printing; book publishing; book-binding, collectors. etc. Lectures and discussions illustrated with lantern slides and material from the collection of the Hanes Foundation for the Study of the Origin and Development of the Book. Problems, assigned readings, and papers.

s152. THE CARE AND USE OF LIBRARY MATERIALS. Credit, 2½ quarter hours.

Second term: Professor Akers. Hour: 11:00 daily.

This course includes the study of: (1) problems involved in indexing, arranging, and caring for non-book material, e.g., picture and map collections; and (2) problems involved in decisions regarding the aims of the course in the use of books and libraries, the scope, and the best methods of presentation. The work will be given through lectures, class discussion, problems, and reading.

s153. LIBRARY WORK WITH CHILDREN. Credit, 2½ quarter hours.

First term: Professor Beust. Hour: 11:00 daily.

The aim of this course is to present the organization, administration, and equipment of a children's library. Special attention is given to problems of book buying and the relation of the children's library to other educational institutions.

s191. SPECIAL PROBLEMS: continuing work in Cataloging. Credit, 2½ quarter hours.

Second term: Professor Akers. Hour: By appointment.

Open only to students who have completed three or more terms' work in library science.

Informal conferences will be scheduled with individual students and with groups of students having similar problems in order to consider specific problems of the libraries from which they come.

Library Visits

During their third quarter students are conducted on a series of visits to libraries and binderies by a member of the faculty. The approximate cost of these visits is thirty-five dollars.

Degrees

On the completion of a curriculum or its equivalent in the School of Library Science, the University will grant to students entering with senior standing the degree of Bachelor of Arts; to those entering with a bachelor's degree, the degree of Bachelor of Arts in Library Science.

Registration

The regular time for registration for the first term will be Thursday, June 10th. All students of the Summer Session should try to be present and register on that day, as the regular class work will begin promptly at 8:00 on Friday morning, June 11th. Moreover, there is an extra fee for delayed registration. For those registering June 11th or 12th, the extra fee is $2.50. For those registering June 14th or 15th, the extra fee is $5.00. Registration for credit will not be permitted in the first term after 5:00 o'clock Tuesday, June 15th, nor in the second term after 5:00 o'clock, Tuesday, July 27th, except by executive permission.

Application for admission to the School must be made in advance. For application blanks or for further information address: Dr. Susan Grey Akers, Director, The School of Library Science, The University of North Carolina, Chapel Hill, N. C.

Expenses For Each Term of Six Weeks

Rooms

The amount shown is the charge for each occupant for a term of six weeks, except that in Graham the charge is for the room for a term.

Women:			
Several renovated and screened residence halls, single	$15.00	Double	$ 7.50
Spencer Hall, single	22.50	Double	15.00
Graduate Woman's Club, single	22.50	Double	15.00
Men:			
Battle-Vance-Pettigrew, Lewis dormitories, single	$15.00	Double	$ 7.50
Graduate Men's Club, single	22.50	Double	15.00
Married Couples:			
Graham Dormitory, each room			$15.00

Board

At Spencer Hall, $35.00 for each term. All residents of Spencer Hall are required to take meals in the dining room. At Men's Graduate Club the requirement will be announced later. The attractive University Dining Hall Cafeteria, which was completed in September, 1936, serves meals at an approximate cost of $30.00 for each term.

Estimated Minimum Expenses for Each Term of Six Weeks

Registration fee	$13.50
Course fee ($2.25 per quarter hour credit, average course load 7½ quarter hours)	16.88
Laundry deposit (refund made of unused balance)	6.00
Room rent	7.50
Board at University Dining Hall Cafeteria (estimated at $20.00 per month)	30.00
Books and supplies, approximately (this item is for both terms)	5.00
TOTAL	$78.88

Additional Expenses for Students Graduating, August, 1937

Trips to visit libraries	$35.00
Graduation fee	5.00
TOTAL	$40.00

Special Features

CONCERTS, ETC. Concerts, recitals, sports, and social recreation are included in the list of activities which will be planned and supervised by a competent and experienced staff.

SUMMER SESSION CHORUS. A special feature of the second term of the Summer Session will be the chorus, which will meet daily at 5:00 P. M. for an hour of informal singing under the leadership of John E. Toms, Assistant Professor of Music and Director of the Men's and Women's Glee Clubs at the University.

CONFERENCE ON PUBLIC EDUCATION. All divisions of The University will sponsor a Conference on Public Education on June 23rd to 25th. There will be general session and group meetings. They will be directed largely by people from the field. The theme of the Conference will be "Taking Stock and Looking Ahead."

STATE CONFERENCE ON ADULT EDUCATION. The Extension Division and the Summer Session of The University of North Carolina will conduct a Conference on Adult Education at Chapel Hill during the first term.